

Clearance Slip for:

ProDoc AWP

Agreement/
Amendment

MoU

Other

Purpose AWP 2019

Project number/title: PID 00101687 «Strengthening Integrated Risk Governance Capacities of the Kyrgyz Republic and Regional Cooperation in Central Asia»

Prepared by: Marat Abdrakhmanov, DRM Advisor

Cleared by	ProDoc	AWP	MoU	Agreement/ Amendment	SIGNATURE/ DATE
Programme Associate	Budget Author for Prodoc. Verification of document correctness (period, title, names, budget) and grammar. Ensure all required supporting documents enclosed.				SHERBET NURZHANOVA PROGRAMME ASSOCIATE UNDP, KYRGYZSTAN
Programme Analyst Team Leaders	Author.	Compliance with Prodoc and in line with UNDAF, CPD & SP	Compliance with the AWP. POPP rules and procedures	Compliance with Prodoc & donor requirements	DAMIR IBRAHIMOV UNDP PROGRAMME OFFICER
M&E Officer	Compliance with corporate format/template. RBM compliance (outcome, outputs/indicators/baseline). Compliance with HACT (Programme).				AINAGUL ABDRAKHMANOVA M&E OFFICER UNDP
ARR	Compliance with UNDAF/CPD	Compliance with POPP rules and regulations	Strategic Programme related issues	Compliance with pipeline	ERKINBEK KASYBEKOV ARR UNDP
Country Gender Coordinator	Substantive Gender analysis. GM	Gender specific activities and indicators			enclosed
SES Screening: • Gender • Human Rights • Environment	SESP form is to be signed and enclosed.				n/a
Communications Unit	Commun. Strategy & budget	Annual Commun. plan			AINAGUL ABDRAKHMANOVA COMMUNICATION OFFICER UNDP
Procurement Unit		Procurement plan		RPA in terms of cumulative thresholds	CHOLPOBEK ORALIEV PROCUREMENT ASSOCIATE UNDP KYRGYZSTAN
HR Unit		Recruitment plan			n/a
Programme Finance Associate	Budget (GMS, TRAC, Donor funds) GMS is correct. DPC is here. (includes 2018 PO GMS).			Bank details; Budget (GMS, Donor funds); HACT FP (LoA, RPA)	EILEN SOLTAEVA PROGRAMME FINANCE ASSOCIATE FEB 2019
OM	Admin costs breakdown; TRAC; DPC			GMS	NO TRAC for 2019
DRR/RR	signs	signs	signs	signs	



UN Development Programme

Kyrgyzstan - Bishkek

Project: 00098321

Project Title: Disaster Risk Reduction and Climate change

Start Year: 2016

End Year: 2019

Implementing Partner: GOVERNMENT

Responsible Parties: UNDP
KGZ-Ctr Emerg Srvc&Dis Rsk Red

Revision Type: Project Approval

Budget (US\$) as of Last Revision on 21-January-2019		
Donor	Fund	Amount
JPN	30000 Programme Cost Sharing	1,239,924.98
Total Budget (2019 and Beyond)		1,239,924.98
Total Utilization (2018 and Prior)		4,130,567.97
Project Total		4,949,682.00
Unprogrammed/Unfunded		-420,810.95

Project Description:

In April 2015, through the technical support of UNDP, the Government of the Kyrgyz Republic adopted National Programme on Establishment Comprehensive System on Monitoring and Forecasting of Hazardous Natural Processes applying Geographical Information System (GIS) and Remote Sensing Techniques. The requested project will support the strengthening national monitoring capacities in applying GIS and Remote Sensing Techniques through engagement of experts from National Japanese National Institutions. Out of total 30 thousand avalanche-prone areas in Kyrgyzstan, 772 avalanche-prone areas represent a direct threat to infrastructure and main transport corridors of Kyrgyzstan. 4 out of 6 CAREC transport corridors pass through the territory of the Kyrgyz Republic. Three avalanche stations and 5 staff members represent the existing avalanche –risk reduction capacities of the country. Therefore, the project will support in building avalanche-risk reduction capacities through construction of two additional avalanche-monitoring stations alongside Bishkek-Naryn-Torugart (Dolon mountain pass) and Alabuka-Kanyshkiya (Chapchyma mountain pass) transport corridors. The project will also support in upgrading technical infrastructure of national avalanche-risk reduction system for better monitoring and prevention.

The project will also support the establishment of the Unified Information Management System for Disaster and Crises Settings (UIMS) as well as Fire-Rescuing Services for early warning and rapid response.

In June 2015, the Government of the Kyrgyz Republic ratified the Agreement on creating the center on Disaster Response and Risk Reduction in Almaty, Kazakhstan (CDRRR). The center was initiated by Kazakhstan at the second World Conference for Disaster Risk Reduction held in 2005, Kobe Japan. UNDP has been supporting the establishment of the Center since 2010. The project will support to further accelerate the regional cooperation in Central Asia through technical support to CDRRR.

Agreed by: DRM CTA

Agreed by: TEAM LEADER

Agreed by: OPERATIONS MANAGER

Agreed by: DRR


MARAT ABDRAKHMANOV
 DRMP ADVISER
 UNDP KYRGYZSTAN



Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00098321

Project Title: Disaster Risk Reduction and Climate change

Year: 2019

Report Date: 20/2/2019

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00/01687 Disaster Risk Reduction/Japan	Avalanche-risk reduction	7/3/2017	31/12/2019	UNDP	30000	JPN	75700	Training, Workshops and Confe	43,826.00
				UNDP	30000	JPN	72200	Equipment and Furniture	207,547.94
				UNDP	30000	JPN	72100	Contractual Services-Companie	0.00
	Direct Project Cost			UNDP	30000	JPN	71300	Local Consultants	7,100.00
				UNDP	30000	JPN	75100	Facilities & Administration	76,091.32
	Disaster monitoring			UNDP	30000	JPN	61100	Salary Costs - NP Staff	40,569.88
				UNDP	30000	JPN	75100	Facilities & Administration	3,245.59
	Disaster RR and Climate Ch			UNDP	30000	JPN	71600	Travel	1,000.00
				UNDP	30000	JPN	71300	Local Consultants	17,500.00
	Emergency Rescue Service			UNDP	30000	JPN	75100	Facilities & Administration	48,918.29
				UNDP	30000	JPN	75700	Training, Workshops and Confe	2,756.59
	Management			UNDP	30000	JPN	75100	Facilities & Administration	0.00
				UNDP	30000	JPN	72100	Contractual Services-Companie	0.00
	Personnel			UNDP	30000	JPN	75700	Training, Workshops and Confe	26,242.50
				UNDP	30000	JPN	72200	Equipment and Furniture	225,525.76
	Regional Cooperation			UNDP	30000	JPN	71200	International Consultants	40,000.00
			UNDP	30000	JPN	75100	Facilities & Administration	23,341.46	
Regional Cooperation			UNDP	30000	JPN	72100	Contractual Services-Companie	0.00	
			UNDP	30000	JPN	73400	Rental & Maint of Other Equip	17,358.75	
Regional Cooperation			UNDP	30000	JPN	71200	International Consultants	12,292.00	
			UNDP	30000	JPN	75100	Facilities & Administration	2,372.06	
Regional Cooperation			UNDP	30000	JPN	71400	Contractual Services - Individ	92,282.07	
			UNDP	30000	JPN	75100	Facilities & Administration	7,382.57	
Regional Cooperation			UNDP	30000	JPN	71300	Local Consultants	48,400.00	
			UNDP	30000	JPN	71300	Local Consultants	5,000.00	
Regional Cooperation			UNDP	30000	JPN	75100	Facilities & Administration	25,223.15	
			UNDP	30000	JPN	75700	Training, Workshops and Confe	49,811.02	



Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00098321

Project Title: Disaster Risk Reduction and Climate change

Year: 2019

Report Date: 20/2/2019

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
	Regional Cooperation	7/3/2017	31/12/2019	UNDP	30000	JPN	72300	Materials & Goods	212,078.40
	Travel & Monitoring	7/3/2017	31/12/2019	UNDP	30000	JPN	75100	Facilities & Administration	300.71
				UNDP	30000	JPN	71600	Travel	3,758.92
TOTAL					1,239,924.98				
GRAND TOTAL					1,239,924.98				



Empowered lives.
Resilient nations.

**United Nations Development Programme
Country: Kyrgyzstan
Annual Work Plan 2018**

Project Title: «Strengthening Integrated Risk Governance Capacities of the Kyrgyz Republic and Regional Cooperation in Central Asia»

UNDAF Outcome(s): UNDAF/CPD outcome #3: By 2022, communities are more resilient to climate and disaster risks and are engaged in sustainable and inclusive natural resource management and risk-informed development

Expected CP Outcome(s):
(Those linked to the project and extracted from the CPAP)

Expected Output(s):
(Those that will result from the project and extracted from the CPAP)

Output 3.1. Policy, legal and institutional systems enhanced to apply innovative climate change mitigation and adaptation practices across the country.

Output 3.2. National and subnational governments have improved capacities to adopt and implement gender-responsive disaster risk reduction strategies.

Implementing Partner: United Nations Development Programme, Ministry of Emergency Situations

Responsible Parties: Center for Emergency Situations and Disaster Risk Reduction in Almaty, Kazakhstan, (Output 4)

BRIEF DESCRIPTION

In April 2015, through the technical support of UNDP, the Government of the Kyrgyz Republic adopted National Programme on Establishment Comprehensive System on Monitoring and Forecasting of Hazardous Natural Processes applying Geographical Information System (GIS) and Remote Sensing Techniques. The requested project will support the strengthening national monitoring capacities in applying GIS and Remote Sensing Techniques through engagement of experts from National Japanese National Institutions.

Out of total 30 thousand avalanche-prone areas in Kyrgyzstan, 772 avalanche-prone areas represent a direct threat to infrastructure and main transport corridors of Kyrgyzstan. 4 out of 6 CAREC transport corridors pass through the territory of the Kyrgyz Republic. Three avalanche stations and 5 staff members represent the existing avalanche –risk reduction capacities of the country. Therefore, the project will support in building avalanche-risk reduction capacities through construction of two additional avalanche-monitoring stations alongside Bishkek-Naryn-Torugart (Dolon mountain pass) and Alabuka-Kanyshkiya (Chapchyma mountain pass) transport corridors. The project will also support in upgrading technical infrastructure of national avalanche-risk reduction system for better monitoring and prevention.

The project will also support the establishment of the Unified Information Management System for Disaster and Crises Settings (UIMS) as well as Fire-Rescuing Services for early warning and rapid response.

In June 2015, the Government of the Kyrgyz Republic ratified the Agreement on creating the center on Disaster Response and Risk Reduction in Almaty, Kazakhstan (CDRRR). The center was initiated by Kazakhstan at the second World Conference for Disaster Risk Reduction held in 2005, Kobe Japan. UNDP has been supporting the establishment of the Center since 2010. The project will support to further accelerate the regional cooperation in Central Asia through technical support to CDRRR.

Programme Period:	<u>2017-2019</u>
Area of Work (UNDP SP 2014-2017):	<u>Resilience</u>
Atlas Award ID:	<u>98321</u>
Atlas Project ID:	<u>101687</u>
Start Date:	<u>March 2017</u>
End Date:	<u>December 2019</u>
PAC Meeting Date:	<u>March 7, 2017</u>
Management Arrangements:	<u>CO support to NIM</u>


2019 AWP Budget:	<u>US\$ 1 239 924.98</u>
Total resources required:	<u>US\$ 1 239 924.98</u>
Total allocated resources:	<u>US\$ 1 239 924.98</u>
Core (TRAC):	<u>US\$ 0.00</u>
Donor (Japan):	<u>US\$ 1 239 924.98</u>
In-kind contribution	

Approved by UNDP:

Ms. Aliona Niculita

Resident Representative a.i.

Signature: _____

 Date: 22.02.2019

Annual Work Plan

Duration of work plan: January – December 2019

Project ID: 101687

Project title: «Strengthening Integrated Risk Governance Capacities of the Kyrgyz Republic and Regional Cooperation in Central Asia»

EXPECTED OUTPUTS	PLANNED ACTIVITIES				RESPONSIBLE PARTY	PLANNED BUDGET	
	TIMEFRAME (QUARTER)					Funding source	Amount (USD)
	Q1	Q2	Q3	Q4			
<p>Output 1: An enabling environment for National Risk Assessment Framework created to apply innovative tools</p> <p>Baseline: -Lack of Feasibility studies on building Comprehensive Disaster Risk Assessment and Monitoring System by applying GIS and Remote Sensing Techniques that needs further implementation by purchasing appropriate hardware and software complex Indicators for 2019: Procurement of equipment and # of trainings conducted to use GIS and remote sensing techniques Targets for 2019: Equipment delivered, installed and tested</p> <p>Gender marker - 2</p>		X	X		MES, Ministries and agencies, scientific institutes, UNDP	PID 101687 Japan	Travel costs 1000.00
		X	X	X	MES, UNDP	PID 101687 Japan	National expert, Training costs 20 256.59
							21 256.59
							1 700.53
<p>Output 2: National Disaster Risk Monitoring and Early Warning systems as well as avalanche-risk reduction capacities strengthened alongside transport corridors</p> <p>Baseline: 1. Kyrgyzhydromet's avalanche-risk reduction unit has limited capacity and logistical infrastructure -2. Two avalanche-monitoring stations in "Dolon" and "Chapchyma" approved by the Government has to be constructed Indicators for 2019: 1. # of avalanche-monitoring stations in Kyrgyzhydromet operationalized 2. Extent to which two avalanche-monitoring stations are constructed Targets for 2019: 1. Kyrgyzhydromet avalanche-monitoring stations are properly capacitated to be able to implement their direct responsibilities and duties 2. Two avalanche-monitoring stations in "Dolon" and "Chapchyma" are constructed to fulfill their rescue services effectively. Gender marker - 2</p>	X	X	X	X	MES, Kyrgyzhydromet, UNDP	PID 101687 Japan	Purchase of goods and services 207 547.94
	X	X	X	X	MES, Kyrgyzhydromet, UNDP	PID 101687 Japan	Services and experts (supervision of construction works) 7 100.00
		X	X		MES, Kyrgyzhydromet, UNDP	PID 101687 Japan	National expert, Training costs 43 826.00
							258 473.94
<p>Output 3: Resilience of vulnerable communities built and disaster prevention and response capacities strengthened</p> <p>Baseline: - Fire-Rescuing Services are weakly presented in the country Indicators for 2019: - # of Fire-Rescuing Services operationalized Targets for 2019: - Fire-Rescuing Facilities are established under the MES and equipped properly to fulfill their fire-rescuing services effectively Gender marker - 2</p>	X	X	X	X	MES, UNDP	PID 101687 Japan	Purchase of goods and services 225 525.76
		X	X	X	MES, UNDP	PID 101687 Japan	Training costs, goods and services 66 242.50
							291 768.26
<p>Activity 1.1: Creation of the unified disaster monitoring system that applies satellite and Geographic Information System (GIS) and remote sensing techniques</p>							
<p>Activity 1.1.2: Procurement of hardware and software to establish unified disaster monitoring system that applies satellite and Geographic Information System (GIS) and remote sensing techniques</p>							
<p>Activity 1.1.3: Training of MES staff to use GIS and remote sensing techniques</p>							
<p>Activity 'Disaster monitoring' subtotal:</p>							
<p>GMS (8%)</p>							
<p>Activity 2.1: Strengthening avalanche-risk reduction capacities in Kyrgyzstan</p>							
<p>Activity 2.1.1: Upgrading logistical infrastructure of the national avalanche-risk reduction (Kyrgyzhydromet), monitoring and early warning systems</p>							
<p>Activity 2.1.2: Construction of two avalanche stations "Dolon" and "Chaitkal"</p>							
<p>Activity 2.1.3: Training of staff of Kyrgyzhydromet to use GIS and on snow survey</p>							
<p>Activity 'Avalanche-risk reduction' subtotal:</p>							
<p>GMS (8%)</p>							
<p>Activity 3.1: Extending the net of emergency response facilities and strengthening their capacities</p>							
<p>Activity 3.1.1: Purchase of additional equipment to increase the capacity of structural units/departments of the Ministry of Emergency Situations</p>							
<p>Activity 3.1.2: Increasing the skills of rendering first aid rescuers and system of psychological assistance to the victims of the disasters</p>							
<p>Activity 'Emergency Rescue Services' subtotal:</p>							

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME (QUARTER)				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding source	Amount (USD)	
<p>Output 4: Increased regional cooperation of Central Asian Disaster Management Authorities facilitated under the "Central Asia plus Japan" Dialogue</p> <p>Baseline:</p> <ul style="list-style-type: none"> - Insufficient capacity of the Center for Disaster Response and Risk Reduction in Almaty, Kazakhstan (CDRRR) to develop strategic documents and strengthen collaboration in CA region. Indicators for 2018: - # of trainings and meetings conducted to support the CDRRR in developing its strategic documents and strengthen collaboration in Central Asian region Targets for 2018: - CDRRR is better able to develop strategic documents and strengthen collaboration in CA region <p>Gender marker - 2</p>	GMS (8%)							23 341.46	
	Activity 4.1: Facilitate high level forums/dialogues of Central Asian countries under the aegis of "Central Asia plus Japan" Dialogue and the Center for Disaster Response and Risk Reduction in Almaty through providing consultancy services as appropriate								
	Action 4.1.2: Conduct meetings of the Expert Working Group of CA countries to discuss the implementation of the Framework of cooperation on strengthening regional collaboration in Central Asia (FOC), considering gender aspects	X	X					HACT CESDRR in Almaty	24 000.00
	Action 4.1.3: Conduct Regional high-level event of Disaster Management Authorities in Central Asian countries for increased coordination on implementation of Sendai Framework for Disaster Risk Reduction priorities and of the Framework of cooperation on strengthening regional collaboration in Central Asian countries through providing consultancy services		X	X	X	MES, CESDRR Almaty, UNDP	PID 101687 Japan	Meeting expenses	3 000.00
	Action 4.1.4: Conduct practical/infrastructural measures aimed at reducing risks of transboundary hazards: embankment of the most dangerous areas of the left riverbed of Chu river	X	X	X		MES, CESDRR Almaty, UNDP	PID 101687 Japan	National expert	5 000.00
	Activity 'Regional Cooperation' subtotal:							Purchase of goods and services	212 078.40
	GMS (8%)								315 289.42
	Activity "Personnel cost" (CTA-12 months, Programme specialist - 9 months, Support staff - 12 months)	X	X	X	X	UNDP			25 223.15
	Activity "Development Effectiveness" (Team leader - co-share, at \$ 200 for 12 months; Programme Associate - 9 months)	X	X	X	X	UNDP			92 282.07
	Activity "Administrative costs"	X	X	X	X	UNDP			40 569.88
	Activity "Travel & Monitoring"	X	X	X	X	UNDP	PID 101687 Japan		17 358.75
	Activity "Evaluation"			X	X				3 758.92
	Total Activity: "Personnel", "DevEff", "Adm.costs", "Travel&Monitoring", "Evaluation"								12 292.00
GMS (8%)								166 261.62	
PROJECT NET TOTAL:								13 300.93	
GMS (8%)						GMS for PO2018 - 1282889,62		1 055 244.99	
						GMS for 2019 (Project Net Total)		102 631.17	
						Total GMS		84 243.98	
PROJECT GROSS TOTAL:								186 875.15	
								1 239 924.98	

Outputs	SUBTOTAL
Activity 'Disaster monitoring' subtotal:	21 256,59
Activity 'Avalanche-risk reduction' subtotal:	258 473,94
Activity 'Emergency Rescue Services' subtotal:	291 768,26
Activity 'Regional Cooperation' subtotal:	315 289,42
Activity 'Personnel' subtotal:	92 282,07
Activity "DevEff" subtotal:	40 569,88
Activity "Administrative costs" subtotal	17 358,75
Activity "Evaluation" subtotal	12 292,00
Activity "Travel & Monitoring" subtotal	3 758,92
SUBTOTAL:	1 053 049,83
GMS (8%)	186 875,15
Communication cost (1%)	0
GRAND TOTAL:	1 239 924,98 USD

Approved by UNDP:

UNDP Resident Representative a.i. in Kyrgyzstan
Ms. Aliona Niculita

Signature: _____ Date: _____


22.02.2019

1,127,193

2019 Gender Action Plan for Project ID 101687 (UNDP DRMP)

KEY ACTIVITIES PLANNED	TIMEFRAME (QUARTER)				Indicator	PLANNED BUDGET	
	Q1	Q2	Q3	Q4		SoF	Amount (USD)
	Capacity-building activities, which includes gender dimension (integration of gender perspectives in the TORs, reports and indicators, the inclusion of gender sessions in the agenda, gender balance in the composition of participants, etc.)						
Action 3.1.2. A training tool (with the involvement of experts from Japan) on psychological assistance (development of a special training tool for training and retraining on psychological assistance to the victims of disasters using gender approaches) for the Medical Institute on Training and Retraining of the Ministry of Health Care	X	X	X		Training programme with application of gender approaches	Japan grant	12 768,50
Action 3.1.1. Purchase of equipment to establish 22 Fire-Rescuing Facilities under the Ministry of Emergency Situations	X	X	X		Fire-Rescuing Services will provide rescuing and first aid assistance to every victims of disasters and/or crises situations. This means that 100% of the total allocated amount will for the benefit of men or women, including children and disabled.	Japan grant	225 525,76
Action 4.1.4: Conduct practical/infrastructural measures aimed at reducing risks of transboundary hazards: embankment of the most dangerous areas of the left riverbed of Chu river					Practical/infrastructural measures will provide risk reduction for vulnerable populations. This means that 100% of the total allocated amount will for the benefit of men or women, including children and disabled.	Japan grant	217 078,40
Development of analytical, strategic and legal documents, which includes gender dimension (integration of gender perspectives in the TORs of experts, the conclusions and recommendations, gender disaggregated indicators, etc.)							27 000,00
Action 4.1.2: Conduct meetings of the Expert Working Group of CA countries to discuss the implementation of the Framework of cooperation on strengthening regional collaboration in Central Asia (FOC), considering gender aspects	X	X	X		Outcome documents with gender related topic / action points	Japan grant	27 000,00
Total gender-related activities							482 372,66
Total budget for the project							1 242 439,91
% for gender							38,82%

Sherbet Nurzhanova

From: Bermet Ubaidillaeva
Sent: 15 января 2019 г. 8:12
To: Marat Abdrakhmanov; Aidai Arstanbekova; Umutai Dauletova; Ainagul Abdrakhmanova; Daniar Ibragimov
Cc: Sherbet Nurzhanova; Irina Talkambaeva; Viktor Gorovikov
Subject: RE: AWP 2019_DRM_Japan, PID 000101687

Dear Marat,

Gender plan is perfect with almost 40% budget allocation, thank you.

With kind regards,
Bermet

From: Marat Abdrakhmanov
Sent: Monday, January 14, 2019 5:11 PM
To: Aidai Arstanbekova <aidai.arstanbekova@undp.org>; Umutai Dauletova <umutai.dauletova@undp.org>; Bermet Ubaidillaeva <bermet.ubaidillaeva@undp.org>; Ainagul Abdrakhmanova <ainagul.abdrakhmanova@undp.org>; Daniar Ibragimov <daniar.ibragimov@undp.org>
Cc: Sherbet Nurzhanova <sherbet.nurzhanova@undp.org>; Irina Talkambaeva <irina.talkambaeva@undp.org>; Viktor Gorovikov <viktor.gorovikov@undp.org>
Subject: AWP 2019_DRM_Japan, PID 000101687

Dear Colleagues,

Attached please find draft AWP 2019 of DRMP Japanese funded project for your review and comments.
Here are the key elements of AWP:

- 1) Baselines, Targets and Indicators – AWP: column ‘Expected Outputs’,
- 2) Gender Action Plan - page 5,
- 3) Monitoring Plan – page 6 and Risk Log - page 8,
- 4) Communications Plan – page 7,
- 5) Project Organizational Structure – page 9 (Annex 1).

Best regards,



*Empowered lives.
Resilient nations.*

Marat Abdrakhmanov
Chief Technical Adviser / Projects Coordinator
Disaster Risk Management Programme
UNDP Kyrgyzstan
109/2, Turusbekova str., 720001, Bishkek, Kyrgyzstan
tel: +996 312 394 140 ext. 185
cell: +996 773 211 095
e-mail: marat.abdrakhmanov@undp.org
website: www.kg.undp.org



2019 Monitoring Schedule Plan for Project ID 101687 (UNDP DRMP)

Project titles and IDs	Monitoring Action (indicate which one: annual review, annual workplan, audit, monitoring visit, donor report, evaluation, workshop, special publication, etc)	Due date	Budget (USD)	Description (description of the purpose of monitoring action)	Comments (provide further details and update about the status)	Date completed (actual completion date)	Responsibility (name of the person responsible for the action)	
"Strengthening Integrated Risk Governance Capacities and Regional Cooperation in Central Asia " (PID: 101687)	Project Boards/Steering Committee meetings	Q4	N/A	Meetings of the Project Board (Embassy of Japan, UNDP, MES KG)	Agendas and Minutes to be provisioned	Q4	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	Donor reports/Quarterly and annual reports	Q1 and Q4	N/A	To report on progress made	Reports will be provided	Q1-Q4	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	Project Evaluation	Q4	12292,00	The terminal evaluation will be carried out to determine the effectiveness, efficiency and sustainability of the achieved project results.	Reports will be provided	Q4	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	AWP development	Q1	N/A	Review of project progress, planning of activities	AWP development	Q1	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	Project management reporting in Atlas (review risks, issues)	Quarterly	N/A	To update and monitor the risks and issues	Reporting in Atlas will be provided	Q1-Q4	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	Project Quality Assurance	Regularly	N/A	Regular monitoring of achievement of goals and objectives of activities	N/A	Q1-Q4	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	Weekly programme meetings with SM	Weekly	N/A	Informing SM on the progress of the project, planning of priority actions	N/A	Q1-Q4	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	Monitoring and field visits, etc.	Regularly	3758,92	Assessment of the implementation of activities at the local level	N/A	TBD	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	Programme and Delivery meetings	Weekly	N/A	Informing SM on the progress of the project, planning of priority actions	N/A	Q1-Q4	CTA Programme Specialist CO Programme Analyst/Programme Associate	
	Subtotal:			16050,92				
	Projects total budget			1242439,91				
	Expected rate of monitoring expenses			1,29%				

2019 Communications Plan for Project ID 101687 (UNDP DRMP)

#	Activity	What	Who	When	Target audiences	Resources	Product (evaluation criteria)
1	Action 1.1.2: Procurement of hardware and software to establish unified disaster monitoring system that applies satellite and Geographic Information System (GIS) and remote sensing techniques	Ensure donor and UNDP visibility of procured goods (Production of News-release on UNDP & MES web-site as well as social media and mass media)	PMU	Q1-Q2	Governmental agencies, Civil society,	250,00	- # of news releases and visibility products
2	Action 2.1.2. Construction of two avalanche stations "Dolon" and "Chatkal"	Ensure donor and UNDP visibility of procured goods (Production of News-release on UNDP & MES web-site as well as social media and mass media)	PMU	Q3	Governmental agencies, Civil society,	250,00	# of news releases and visibility products
3	Action 3.1.1. Purchase of equipment to establish 22 Fire-Rescuing Facilities under the Ministry of Emergency Situations	Ensure donor and UNDP visibility of procured goods (Production of News-release on UNDP & MES web-site as well as social media and mass media)	PMU	Q1-Q2	Governmental agencies, Civil society,	250,00	- # of news releases and visibility products - at least one success story telling about saved human lives
4	Action 3.1.2. Increasing the skills of rendering first aid rescuers and system of psychological assistance to the victims of the disasters	Ensure donor visibility during the event	PMU	Q1	Participants	n/a	# of news releases
6	Action 4.1.2: Conduct meetings of the Expert Working Group of CA (Kazakhstan, Kyrgyzstan, Tajikistan & Turkmenistan) countries to discuss the implementation of the Framework of cooperation on strengthening regional collaboration in Central Asia (FOC), considering gender aspects and agreeing upon with Disaster Management Authorities of CA (Kazakhstan, Kyrgyzstan, Tajikistan & Turkmenistan) countries	Ensure donor visibility during the event	PMU	Q3	Participants	n/a	# of news releases
Total:						750,00	

Sherbet Nurzhanova

From: Ainagul Abdrakhmanova
Sent: 15 января 2019 г. 15:21
To: Marat Abdrakhmanov
Cc: Sherbet Nurzhanova; Daniar Ibragimov
Subject: RE: 2019 Communications Plan for Project ID 101687

I approved with the proposed changes.

From: Marat Abdrakhmanov
Sent: Tuesday, January 15, 2019 3:20 PM
To: Ainagul Abdrakhmanova <ainagul.abdrakhmanova@undp.org>
Cc: Sherbet Nurzhanova <sherbet.nurzhanova@undp.org>; Daniar Ibragimov <daniar.ibragimov@undp.org>
Subject: HA: 2019 Communications Plan for Project ID 101687

Dear Ainagul,
Thanks for your assistance.
Does this mean you approved the Communications Plan of Japanese DRM Project?
BR. Marat

От: Ainagul Abdrakhmanova
Отправлено: 15 января 2019 г. 15:16
Кому: Marat Abdrakhmanov <marat.abdrakhmanov@undp.org>
Копия: Sherbet Nurzhanova <sherbet.nurzhanova@undp.org>; Daniar Ibragimov <daniar.ibragimov@undp.org>
Тема: 2019 Communications Plan for Project ID 101687

Dear Marat,

Please find corrected Comms Plan.

Ainagul

Offline Risk Log for 2019

(see Deliverables Description for the Risk Log regarding its purpose and use)

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
	Enter a brief description of the risk <i>(In Atlas, use the Description field. Note: This field cannot be modified after first data entry)</i>	When was the risk first identified <i>(In Atlas, select date. Note: date cannot be modified after initial entry)</i>	Environmental Financial Operational Organizational Political Regulatory Strategic Other Subcategories for each risk type should be consulted to understand each risk type (see Deliverable Description for more information) <i>(In Atlas, select from list)</i>	Describe the potential effect on the project if this risk were to occur Enter probability on a scale from 1 (low) to 5 (high) P = Enter impact on a scale from 1 (low) to 5 (high) I = <i>(In Atlas, use the Management Response box. Check "critical" if the impact and probability are high)</i>	What actions have been taken/will be taken to counter this risk <i>(In Atlas, use the Management Response box. This field can be modified at any time. Create separate boxes as necessary using "+", for instance to record updates at different times)</i>	Who has been appointed to keep an eye on this risk <i>(In Atlas, use the Management Response box)</i>	Who submitted the risk <i>(In Atlas, automatically recorded)</i>	When was the status of the risk last checked <i>(In Atlas, automatically recorded)</i>	e.g. dead, reducing, increasing, no change <i>(In Atlas, use the Management Response box)</i>
1	Lack of political consensus	January-December 2019	Political	Probability = 2 Impact = 3	To support MES while advocacy of policy documents	Programme staff	Programme staff	December 2018	Reducing
2	Possible re-shuffling of MES's high officials	January 2019	Political	Probability = 3 Impact = 2	No actions required before hand and to be taken upon re-shuffling if and when it occurs	Programme staff	Programme staff	December 2018	No change
3	Possible drastic devaluation of national currency against USD	1&2 Qs of 2019	Financial	P = 2 I = 5	Assess expenses before launch of activities	Programme staff	Programme staff	December 2018	No change
4	Destructive natural disasters in the pilot regions	January - December 2019	Environmental	P = 3 I = 5	Creating nationally-owned structures and strengthening capacities	Programme staff	Programme staff	December 2018	Unpredictable

No	AT/ID No	Date (DD/MM/YYYY)	Eligibility (Country)	Supplier Category	Supply Sub-Category	Description	Contract (Months)	Estimated Value USD	Approved Budget / USD	Estimated Value / USD	Procurement Method	RFP	ITB	RFQ	IC over \$10,000	IC over \$10,000 Grant	MOU Grant	LTA	GHI	Water (years)	Active contract (years)	Contract Location (in % of Procurement Budget)						CIC Review (CAP, R/ACP)	Contract Approval Date	CIC Approval Date	Expected Delivery Date	Contract Programme	Contract Amount	Total Contract Budget						
																						PO	Contract for Goods/Service	IC below \$10,000	Vendor Contract	Civil Works	Lease Agreement								LTA	SR	Other			
1	19001	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
2	19002	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
3	19003	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
4	19004	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
5	19005	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
6	19006	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
7	19007	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
8	19008	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
9	19009	12/01/19	Uzbekistan	Gas	Gas	Supply of gas for industrial use in the region of Fergana	4 months	50,000	50,000	50,000	IC over \$10,000																													
TOTAL								\$516,678																																

STATISTICS

Contract Budget	\$516,678
Approved Budget	\$516,678
Contract Amount	\$516,678
Contract Budget	\$516,678
Approved Budget	\$516,678
Contract Amount	\$516,678
TOTAL	\$516,678

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TOTAL	\$516,678

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Contract Budget	\$516,678
Approved Budget	\$516,678
Contract Amount	\$516,678
TOTAL	\$516,678

Prepared by: [Name]
 Signatures: [Name]
 Date: [Date]